

Course Override Form

STUDENT INFORMATION

COURSE INFORMATION

Reason for Override:

Override Authorized by Instructor, Department Chair, or Dean

Check all applicable categories:

- Override Class Capacity
- Override Class Standing
- Override Repeat Limit
- Override Special Approval
- Override Time Conflict

Instructor, Department Chair, or Dean Approval

Name:

Signature:

Date:

Override Authorized by Dean or Department Chair ONLY

Check all applicable categories:

- Override Level Restriction
- Override Prerequisite
- Override Major Restrictions

Dean or Department Chair Approval

Name:

Signature:

Date:

STUDENT SIGNATURE

DATE

Override Type

Class Capacity

Level Restriction

Time Conflict

Special Approval

Explanation

Allows enrollment in a course that reached the maximum enrollment cap.

Allows enrollment of an undergraduate student in a graduate course, or vice versa.

Allows enrollment of two courses scheduled at a conflict. Two instructor signatures are required

Allows enrollment of a course that requires Instructor/Department Chair/Dean approval.