

You should definitely discuss how and why SL is integral to your course. You should list the nature of the planned SL experience

C. A summative project, !

D. The final examination !

E. Relative values of assignments, projects, and exams:

In-class participation	= % of the course grade
Formative assignments	= % of the course grade
Summative project	= % of the course grade
Service-Learning	= % of the course grade
Final exam	= % of the course grade

B. Recording Class or Lab Sessions:

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For additional information on this policy, please see the Academic Bulletin, the Student Handbook, or the Faculty Handbook.

C. Attendance / excused absences

(including any application of the “20% rule” or variation thereof)

You may choose to address attendance for SL appointments here or under “Service-Learning”.

D. Make-up and late work

E. Special Assistance:

Note to Instructor: The following statement must be included in your syllabus verbatim:

It is the policy of La Sierra University to accommodate students with disabilities. Any student with a documented disability who requires reasonable accommodations should contact the Director, Office of Disability Services at (951) 785-2453 or <http://lasierra.edu/ods/>.

Note to SL professors:

In many of the Service-Learning courses someone from our office will attend class during the first week of the quarter to help students better understand Service-Learning, describe their community partners and to have them fill out the necessary paperwork (Service-Learning registration). In some cases faculty handle this orientation themselves and have their students

**IV. TENTATIVE¹ COURSE SCHEDULE: - UNST 123:
Fall Quarter, 2011; M T Th F, 9:00 – 9:50 AM
Building, Classroom #123**

Please complete the assignments prior to the class session for which they are listed.

**Readings &
Assignment(s):**

Focus of each class session:

Date: As you prepare for class, pay special attention to these topics:

Appendix A !

You may want to include a rubric for the grading of the student reflections and/or final integrative SL paper.